

PANCHAKOT MAHAVIDYALAYA
SARBARI, NETURIA, PURULIA
Affiliated to Sidho Kanho Birsha University, Purulia
NAAC ACCREDITED [GRADE B]



Training Programme
on

BASIC OF EXCEL

Session: 2018-2019

PANCHAKOT MAHAVIDYALAYA
SARBARI, NETURIA, PURULIA
Affiliated to Sidho Kanho Birsha University, Purulia
NAAC Accredited [Grade B]

Date:19/07/2018

Circular

This is to notify that the Panchakot Mahavidyalaya is going to conduct the following programme. The schedule is given below

Programme name	Schedule	Venue	Resource Person
Basic of Excel	27/07/2018	Computer centre	Prof. Suman Kumar Chanda

Students can enroll their name to Prof. Joydev Panda, Assistant Professor of Sanskrit department on or before 25/07/2018.

All the students are hereby requested to actively participated in the Programme.

Note: Certificates will be issued to all the participants.



Programme Co- ordinator



Principal

Principal
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SARBARI, NETURIA, PURULIA
 Affiliated to Sidho Kanho Birsha University, Purulia
 NAAC ACCREDITED [Grade- B]

Program Type	Awareness Programme of Trends in Technology
Organised by	Panchakot Mahavidyalaya
Programme Name	Basic of Excel
Academic Session	2018-2019
Date	27/07/2018
Resource Person	Prof. Suman Kumar Chanda
Programme coordinator	Prof. Joydev Panda

List of Enrolled Students

Sl. No.	Student Name	Roll No.	Reg. No.
1	PUSPA BOURI	119552-1736780	011756
2	MALAY MONDAL	119552-1736669	011645
3	KABITA MANDI	119351-1814673	011846
4	TULUSI TUDU	119352-1837748	012638
5	SK.IRFAN	119341-1814603	011768
6	NANDA KAIBARTTA	119352-1837432	012322
7	SOMA MAHATO	119352-1837661	012551
8	MANOJ PASI	119352-1837395	012285
9	PRITAM JHARIAT	119352-1837485	012375
10	SUBHAS CH HANSDA	119352-1837690	012580
11	SURAJ BOURI	119352-1837717	012607
12	BINOD MANDI	119351-1814643	011816
13	BARNALI MUDI KORA	119352-1837209	012099
14	BABITA BAURI	119352-1837189	012079
15	BASANTI MURMU	119352-1837211	012101
16	DURGADAS BASKEY	119352-1837290	012180
17	SK AJAJ	119352-1837641	012531
18	SANGITA MAJEE	119351-1814771	011944
19	BABITA BOURI	119352-1837190	012080
20	ABHIJIT MONDAL	119352-1837117	012007
21	MOUMITA BAURI	119351-1814700	011873
22	PARBATI HEMBRAM	119352-1837457	012347
23	LAXMI BAURI	119352-1837374	012264
24	ANUPAM MUDI	119351-1814621	011794

Panda

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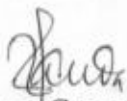
25	SARASWATI BAURI	119351-1814775	011948
26	SUBHAJIT BARUI	119352-1837688	012578
27	SUMANTA MURMU	119352-1837701	012591
28	TARACHAND SOREN	119352-1837744	012634
29	MD AZAD ANSARI	119351-1814693	011866
30	BISHAL BOURI	119352-1837246	012136
31	SUNITA BOURI	119352-1837712	012602
32	LABANI BADIYAKAR	119352-1837365	012255
33	SUPRIYA HEMBRAM	119352-1837715	012605
34	MEGHNATH RAJWAR	119352-1837402	012292
35	SOURAV ROY	119352-1837676	012566
36	NASIN SABBA	119352-1837433	012323
37	DIPA MUDI	119351-1814657	011830
38	SANJIBAN MUDI	119352-1837603	012493
39	SUSMITA DUTTA	119552-1736950	011926
40	NIYOTI MURMU	119552-1736741	011717
41	PUJA KUMARI SHAW	119551-1714547	011319
42	SATYABATI HANSDA	119551-1714597	011369
43	BARNALI RAJWAR	119552-1736527	011503
44	MONIKA ROY	119552-1736711	011687
45	BASUDEB MAHATO	119552-1736533	011509
46	AHSHAN ASNARI	119531-1714393	011958
47	SIMRAN KHATOON	119531-1714397	011962
48	AJNABI PARBEEN	119551-1714429	011201
49	SUNIL MURMU	119551-1714632	011404
50	PRADIP PARAMANIK	119552-1736764	011740
51	JAYANTA BOURI	119552-1736620	011596
52	SAMMA KHATUN	119552-1736842	011818
53	EITI MAJEE	119551-1714476	011248
54	SANTANA MAJEE	119352-1837607	012497
55	GULAFSHA KHATUN	119352-1837303	012193
56	KONIKA MAHATO	119352-1837354	012244
57	SOURAV MONDAL	119351-1814801	011974
58	NISHA KUMARI	119351-1814712	011885
59	JYOTSNA MURMU	119352-1837333	012223
60	SUVAM ROY	119352-1837735	012625
61	PRIYA MONDAL	119352-1837491	012381
62	BIPLAB MANDAL	119352-1837244	012134
63	RAKHI CHAKRABORTY	119351-1814746	011919
64	PRIYA BAURI	119351-1814733	011906
65	RUPA BAURI	119351-1814760	011933
66	MINA BAURI	119352-1837408	012298
67	MAHABIR GORAI	119352-1837383	012273

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68	MANSING TUDU	119352-1837397	012287
69	CHUMKI NATH	119552-1736582	011558
70	SAIKAT ACHERJEE	119551-1714585	011357
71	SANJAY MALLICK	119552-1736855	011831
72	JAYANTA BOURI	119552-1736619	011595


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 Programme Coordinator

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NAAC ACCREDITED [GRADE B]

Basic of Excel
Session: (2018-2019)
List of Participants

Sl. No.	Student Name
1	PUSPA BOURI
2	MALAY MONDAL
3	KABITA MANDI
4	TULUSI TUDU
5	SK.IRFAN
6	NANDA KAIBARTTA
7	SOMA MAHATO
8	MANOJ PASI
9	PRITAM JHARIAT
10	BINOD MANDI
11	BARNALI MUDIKORA
12	BABITA BAURI
13	BASANTI MURMU
14	DURGADAS BASKEY
15	SK AJAJ
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29	SUPRIYA HEMBRAM
30	MEGHNATH RAJWAR
31	SOURAV ROY
32	NASIN SABBA
33	DIPA MUDI
34	SANJIBAN MUDI



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35	SUSMITA DUTTA
36	NIYOTI MURMU
37	PUJA KUMARI SHAW
38	SATYABATI HANSDA
39	BARNALI RAJWAR
40	MONIKA ROY
41	BASUDEB MAHATO
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53	SUVAM ROY
54	BIPLAB MANDAL
55	RUPA BAURI
56	MINA BAURI
57	MAHABIR GORAI
58	MANSING TUDU
59	CHUMKI NATH
60	SAIKAT ACHERJEE

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 Programme Coordinator

PANCHAKOT MAHAVIDYALAYA

SARBARI, P. O. NETURIA, DIST PURULIA, 723121 (WB)

NAAC ACCREDITED [Grade-B]

REPORT

Awareness Programme of Trends in Technology

Organized by: Panchakot Mahavidyalya

Program name: Basic of Excel

Programme Duration: 1 day

Academic Year: 2018-2019

Date: 27/07/2018

Resource Person: Prof. Suman Kumar Chanda

No of Students enrolled: 72

No of Students present: 60

Objectives:

- Identify the different components of the Excel worksheet.
- Differentiate between an Excel workbook & worksheet.
- Open an existing workbook and create a new workbook
- Enter text and formulas into an Excel spreadsheet
- Enhance alpha and numeric data in an Excel worksheet
- Move & copy alpha and numeric data
- Construct formulas to manipulate numeric data in an Excel Worksheet
- Create a spreadsheet to tabulate and record numeric values
- Change the appearance of an Excel spreadsheet
- Use the print function to create a printable copy of data stored on an Excel spreadsheet

Learning Outcome: The participants have acquired a basic working knowledge of different functions of excel.


Programme Co- Ordinator


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CERTIFICATE OF PARTICIPATION

Session: (2018-2019)

This is to certify that Mr./Ms. Puspa Bouri
reg. No. 011756 has actively participated in Training Programme of
Basic of Excel organized by Panchakot Mahavidyalaya held on 27/07/2018.

Puspa
Programme Coordinator

Sely
Principal
Principal
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