

# IQAC Meeting: 2019-20

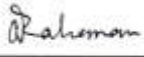
Date of the meeting: 09.08.2019

## Agenda:

1. To consider the under graduate result
2. Emergence of various issues in the COVID-19 Pandemic
3. The college plan for 2020-21 outlines the strategies and strategies to ensure a successful academic year.
4. Misc

## MINUTES OF THE MEETING:

1. The house has taken into account the undergraduate result and has requested all departments to pay more attention to this matter.
2. The IQAC observed global COVID-19 suffering and deaths, expressing deep anxiety due to the lockdown period's changes and the global pandemic's impact on people.
3. The academic year action plan was prepared online, addressing pandemic-related issues. Management plans to purchase digital platforms for teaching, administrative, and extension activities without disrupting normal operations for stakeholders.
4. Aims to reflect diverse college activities, the house unanimously decides on upgrading the college website.
5. The principal was tasked with addressing various online issues, including network problems, electricity interruptions, and the voluntary activities of different committees.

  
Signature of IQAC Coordinator  
Co-ordinator  
IQAC  
Panchakot Mahavidyalava

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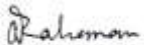
Date of the meeting: 20.09.2019

## Agenda:

1. Online Academic & Infrastructure Activities
2. The examination of pandemic situations and collection of feedback from various stakeholders
3. COVID-19 Student Health Issues

## MINUTES OF THE MEETING:

1. The COVID-19 pandemic has significantly impacted the academic year, prompting IQAC to develop a comprehensive action plan for effective management of teaching-learning activities. The house also requests the principal and IQAC to find a free student access portal and ensure online teaching procedures.
2. Examination schedule and stakeholder issues are examined and the house requests effective measures to maintain teaching and learning activities. The systematic collection of feedback from various stakeholders is being implemented.
3. COVID-19 health issues have raised alarming concerns, prompting the house to initiate online counseling for mental and psychological issues, and to ensure student safety and security.

  
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Signature of IQAC Coordinator  
Co-ordinator  
I Q A C  
Panchakot Mahavidyalaya

# IQAC Meeting: 2019-20

Date of the meeting: 14.11.2019

## Agenda:

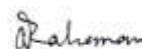
1. Online Seminars, workshops and add-on courses
2. Assessing the learning process during lockdown and improving teaching methods
3. COVID-19 Online Issues

## MINUTES OF THE MEETING:

1. COVID-19 has severely impacted physical activities, prompting the house to request administration and management to encourage virtual workshops and seminars, add-on courses and for the principal to allocate funds promptly.
2. The college's teaching and learning activities were thoroughly analyzed and effective measures were implemented as per the report of the IQAC coordinator.
3. The online meeting discussed the COVID-19 lockdown's impact on teaching learning and requested departments to continue it without disruption. It expressed concern for first-generation and poor students about smartphone access to online classes.
4. The principal was tasked with addressing financial issues related to student fees and extension activities to alleviate students' anxiety and agony due to COVID-19.

## ACTION TAKEN REPORT

1. The house was satisfied with the college website upgrade following the last meeting proposal ensuring quality and functionality.
2. The house expressed satisfaction with the critical examination of the steps for monitoring teaching-learning activities.
3. Amid the pandemic, the house prioritized faculty and student health, expressing concern over online exams. They tasked the Principal, IQAC coordinator, and senior faculty to explore safe exam solutions.
4. The house thoroughly scrutinized the procedures for conducting online examinations across various semesters. Emphasis was placed on formulating stringent safety protocols to guarantee the health and hygiene of all stakeholders involved. This meticulous approach reflects a commitment to ensuring the well-being of everyone during the examination process.
5. The convener briefed the house on preparations for an upcoming online webinar, outlining steps taken and seeking consent from invited speakers and stakeholders. This proactive approach ensures smooth organization and participation in the event.
6. The house expressed satisfaction with expanding extension activities online amid COVID-19. They tasked the IQAC coordinator to explore webinar aspects, receiving consent.



Signature of IQAC Coordinator

Co-ordinator  
I Q A C

Panchakot Mahavidyalava

# IQAC Meeting: 2019-20

Date of the meeting: 07.01.2020

## Agenda:

1. Issues of online examination of the different semesters.
2. Issues related to the seminar.
3. Issues of the different extension activities.
4. Misc.

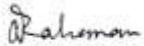
## MINUTES OF THE MEETING:

1. Amid the ongoing pandemic, the house voiced significant concerns about the health and safety of faculty and students. They expressed deep reservations regarding online examinations for various semesters. It was decided that the Principal, in consultation with the IQAC coordinator and senior faculty, would explore a suitable solution, prioritizing safety measures. The Principal was tasked with maintaining communication with university authorities on this matter.
2. The IQAC coordinator highlighted the necessity of hosting the seminar to the house, which agreed to proceed online due to the ongoing pandemic. The house tasked the coordinator with planning the event and exploring its various aspects. Subsequently, the coordinator provided consent to fulfill the responsibilities, ensuring the successful execution of the webinar.
3. Due to the government's mandate for online academic activities, the house raised concerns about conducting extension activities. They urged the Principal to investigate the feasibility of organizing these programs online. This proactive approach ensures continuity in college activities while adhering to COVID-19 regulations.
4. In miscellaneous discussions, the house extended gratitude to various college stakeholders for embracing online activities.

The meeting ended with the vote of thanks to the chair.

## ACTION TAKEN REPORT

1. IQAC organized the training for the faculty on how to use the interactive panel for an effective teaching-learning process.
2. Feedback on the effectiveness of online classes was taken from teachers to take corrective measure
3. IQAC took measures to enhance online teaching, regularly feedback forms collected from all teachers with the list of topics covered in each class
4. For conduction internal examination college was open examination portal in college website
5. NIRF data collected for uploading

  
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