Date of the meeting: 18.07.2018

## Agenda:

- 1. Examinations of the different semesters.
- 2. Monitoring of academic activities of the college
- 3. Infrastructure development
- 4. 2<sup>nd</sup> cycle NAAC Accreditation
- 5. Regular publishing of PANCHAKOTesSAYS
- 6. Misc.

### MINUTES OF THE MEETING:

- 1. The house unanimously reviewed examination parameters and requested the Coordinator to maintain contact with the examination sub-committee to address issues related to these types of examinations.
- 2. The house requested IQAC coordinators to monitor the college's academic and infrastructural facilities for the holistic development of students.
- 3. The authority was unanimously decided to develop the faculty, library, and books infrastructure to cater to the needs of students.
- 4. The house unanimously requested the principal to address various developmental issues related to miscellaneous matters.
- 5. For 2<sup>nd</sup> cycle Accreditation the IQAC-NAAC coordination team began meetings with every department in the college

### ACTION TAKEN REPORT

- 1. The admission cell and IQAC jointly organized a pre-admission counselling for potential UG students
- 2. PANCHAKOTesSAYS (Print ISSN: 0976-4968) is a multidisciplinary, multilingual, peer reviewed international journal that welcomes original research contributions from a variety of disciplines and interdisciplinary perspectives. This journal published regularly in college

The meeting was completed with a vote of thanks to the chair.

Rahemon

Signature of IQAC Coordinator Co-ordinator I Q AC Panchakot Mahavidyalaya

#### Date of the meeting: 13.10.2018

#### Agenda:

- 1. To consider the result of B.A/B.Sc final year students of the last academic session 2018-19
- 2. To consider the extension of the ICT facilities in college teaching-learning activities.
- 3. To extend CCTV surveillance of different academic & administrative buildings of college
- 4. Discuss the faculty welfare

#### MINUTES OF THE MEETING:

- 1. HOD of various departments submitted their B.A/B.Sc results, expressing concern over their performance. The house unanimously decided to take steps to improve student performance by promoting activities and submitting action plans.
- 2. The house unanimously agreed to incorporate ICT facilities in various teachinglearning activities, recognizing the importance of automation in the age of clustering.
- 3. The IQAC coordinator has requested the house to install a central CCTV surveillance system to ensure the safety and security of college students and administration.
- 4. The house discussed faculty welfare initiatives like CAS, Health scheme, Employee's Credit cooperative, scholarships, and FIP, and requested the principal to address these needs.

Fahrmon

Signature of IQAC Coordinator

Co-ordinator I Q AC Panchakot Mahavidyalava

#### Date of the meeting: 19.01.2019

#### Agenda:

- 1. To consider the proposal for seminars and workshops,
- 2. expansion of various activity extensions
- 3. Concerns about the environment and the zero-tolerance policy for plastic
- 4. The celebration of national days
- 5. Mise.

#### MINUTES OF THE MEETING:

- 1. The house has requested all departments to take the initiative in organizing various seminars, workshops, and other teaching-learning activities.
- 2. The house asked the principal and the IQAC coordinator to critically assess the college's status and to take the necessary action in light of the expansion of various extension activities.
- 3. The house is committed to environmentally friendly activities and plans to transform the campus into a plastic-free, eco-friendly space, ensuring sustainability in environmental restoration efforts.
- 4. The house requested IQAC coordinators to monitor college facilities, organize National Days like Republic Day, Gandhi Jayanti, Independence Day, etc., and promote the overall development of college students, while also ensuring respect for education and the country's integrity. etc.
- 5. The house unanimously requested the principal to address various developmental issues related to miscellaneous matters.

The house expresses profound gratitude to the principal and college administration for their invaluable assistance in this endeavor.

Pahemon

Signature of IQAC Coordinator

Co-ordinator I Q AC Panchakot Mahavidyalava

#### Date of the meeting: 22.01.2019

#### Agenda:

- 1. Workshops for the new framed CBCS curriculum
- 2. Update the college website
- 3. Feedback form collection
- 4. Issue regarding Solar panels, LED bulbs, solar panel
- 5. Misc

#### MINUTES OF THE MEETING:

- 1. Workshops for the newly framed CBCS curriculum were organized by the teacher
- 2. Updating of the college website for wide circulation of the college-associated activities
- 3. Systematic collection of the feedback from the different stakeholders and its application in the administration and governance
- 4. The action plan for the academic year includes discussions on academic schedules, extension activities, and welfare schemes, with the house requesting the principal to manage quality control effectively.

### Action taken report

- 1. The expansion of extension activities was thoroughly examined and appropriate measures have been implemented to ensure their success.
- 2. The eco-friendly and green campus issue was addressed and necessary steps were taken to ensure its sustainability.
- 3. The different workshops and seminars were organized.
- 4. The FIP, scholarships, and other welfare measures were effectively implemented to address the growing concern in this area.
- 5. Solar panels were installed following the guidance of IQAC, indicating a proactive approach towards sustainable energy solutions within the institution.
- 6. A noise pollution indicator was installed in the college, demonstrating a commitment to monitoring and addressing environmental concerns within the campus.
- 7. The college campus utilized more LED bulbs and solar lights, reflecting a sustainable approach towards energy consumption and environmental conservation.

Rahemon

Signature of IQAC Coordinator

Co-ordinator I Q AC Panchakot Mahavidyalaya

Date of the meeting: 28.02.2019

## Agenda:

- 1. To consider the scarcity of water in the campus
- 2. To overview the different extension activities
- 3. Alumni association
- 4. AQAR report for the last academic year

### MINUTES OF THE MEETING:

- 1. The authority is concerned about a water crisis in the college premises, causing significant suffering for students and staff, and has requested the administration to explore sustainable solutions.
- 2. The house initiated a detailed discussion on extension activities, identifying issues for college stakeholders and requesting the principal to address. The discussion focused on sustainable development in all aspects.
- 3. The house discussed the proposal for an alumni reunion and requested the principal to consult the secretary of the alumni association for a positive outcome.
- 4. The principal was tasked with submitting the AQAR report for the last academic year, forming action plans to expedite the upliftment of the teaching learning procedure.

### **ACTION TAKEN REPORT**

- 1. The convener of the IQAC informed the house about the authority's action regarding the water shortage on the college.
- 2. An orientation on newly introduced CBCS was conducted by IQAC for students and teachers

Rahamon

Signature of IQAC Coordinator

Co-ordinator I Q AC Panchakot Mahavidyalava