

NON-TEACHING STAFF TRAINING PROGRAM ON SOFT SKILL TRAINING PROGRAM

Date : 20.05.2019 to 24.05.2019

organized by



PANCHAKOT MAHAVIDYALAYA
SARBARI, NETURIA, PURULIA

*Soft skills training is important training that allows employees to learn and improve their non-technical or personal skills. Soft skills training allows employees to work and interact more effectively with others in the workplace. The key benefits of soft skills courses and training include: **Improved teamwork, Empathetic leadership, Enhanced problem solving, good time management, Developed Great communication, Happier employees and better staff retention etc.***

::: PROGRAM SCHEDULE :::			
DAY SESSION	MORNING SESSION 10:30 AM – 12 : 30	LUNCH BREAK 12:30 pm – 01:30 pm	AFTERNOON SESSION 01:30 PM – 3:00 PM
DAY 1 20/05/2019	INNAGURATION Welcome Address – Dr. Saptarshi Chakraborty, TIC, PKMV Chief Guest – Prof. (Dr.) Subal Ch. Dey , Honorable Controller of Examination, SKBU Chief Patron – Sri Purna Chandra Bouri, Honorable GB President, PKMV & Honorable MLA, Raghunathpur Assembly Course Co-ordinator – Prof. Joydev Panda, Asst. Prof, Dept. of Sanskrit, PKMV		TOPIC - Leadership SPEAKER –PROF. JOYDEV PANDA, Asst. Prof., PKMV
DAY 2 21/05/2019	TOPIC - Communication SPEAKER – DR. BANIBRATA GOSWAMI, Asst. Prof., PKMV		TOPIC - Teamwork SPEAKER – DR. BIPLAB BHOWMIK, Asst. Prof., PKMV
DAY 3 22/05/2019	TOPIC – Time management SPEAKER – DR. SAPTARSHI CHAKRABORTY, TIC, PKMV		TOPIC - Problem solving SPEAKER – DR. SANDIP KUMAR MAITI, Asst. Prof., PKMV
DAY 4 23/05/2019	TOPIC - Critical thinking SPEAKER –PROF. MOUMITA DUTTA, Asst. Prof., PKMV		TOPIC - Emotional Intelligence SPEAKER – DR. SOUMEN ROY, Asst. Prof., PKMV
DAY 5 24/05/2019	TOPIC - Conflict resolution SPEAKER – DR. TANMOY CHATTERJEE, Asst. Prof., PKMV		Certificate distribution Vote of Thanks - Prof. Joydev Panda, Course Co-ordinator, NTSTP

THE PROGRAM IS FREE OF COST

any queries please feel free to contact 7278601607