



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PANCHAKOT MAHAVIDYALAYA
Name of the head of the Institution		Dr. Saptarshi Chakraborty
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09475639936
Mobile no.		9475639936
Registered Email		sapta.eco@gmail.com
Alternate Email		panchakotmahavidyalaya@gmail.com
Address		Sarbari, Neturia , Purulia
City/Town		Sarbari
State/UT		West Bengal
Pincode		723121
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Biplab Kahar
Phone no/Alternate Phone no.	03251203449
Mobile no.	8293810685
Registered Email	panchakotmahavidyalaya@gmail.com
Alternate Email	sapta.eco@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://panchakotmv.ac.in/index/?pageid=0a1a6a9aeg3afg3a5a4abale2faa0f4aie3f">https://panchakotmv.ac.in/index/?pageid=0a1a6a9aeg3afg3a5a4abale2faa0f4aie3f</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://panchakotmv.ac.in/index/?pageid=ib0a0a4a4f5aggggb5a4aaa8f5f7ale6a2f6f">https://panchakotmv.ac.in/index/?pageid=ib0a0a4a4f5aggggb5a4aaa8f5f7ale6a2f6f</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.28	2015	01-Apr-2015	31-Mar-2020

### 6. Date of Establishment of IQAC

30-Apr-2013

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar for newly admitted students on CBCS	16-Aug-2019 1	244

Seminar on Kanyashree Prakalpa	20-Nov-2019 1	108
Seminar on Guidance and career counselling for the students	04-Mar-2020 1	156
Plant audit at college premises	24-Mar-2020 4	30
Awareness program for students on women harassment and anti ragging	05-May-2020 1	126
Seminar on CAS of teaching and non-teaching staffs	20-Mar-2020 1	22

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[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

**No Files Uploaded !!!**

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Preparation of academic calendar 20192020
- Policies for Slow Advanced learners
- Mentoring process were prepared.
- IQAC has been recognized as the internal

sanctioning authority of the career advancement scheme (CAS) for the faculties. • IQAC encourages different NSS and NCC programmes and provides its complete support and initiative to engage yearly special camps for these activities. • Canteen Committees have been reconstituted.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To arrange for the awareness of Health and Hygiene in collaboration with the Bio-Science Departments and NSS	Health and Hygiene Awareness has been arranged
To make the College Campus A Green Zone	More Trees are planted and gardening extended in the College Campus and steps have been taken for Green Audit.
Fully Wi-Fi enabled campus	The whole college campus was made Wi-Fi enabled.
To publish Research Journals	Published two Research Journals
To upgrade the mode of teaching more and more with the help of ICT	To upgrade the mode of teaching more ICT enabled class rooms have been introduced
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

16-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1. Library is automated 2. Office work is automated 3. Notice served by sms 4. Class reports automated 5. Fees collection online 6. LAN all over 7. High Speed internet all over 8. Campus wifi 9. Grievance redressal online 10. Complaints online modules

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Most of our Teachers of various departments of this college take part in the UG Board of Studies of the Sidho Kanho Birsha University for curriculum development. The scope of this aspect is very limited at the college level being an affiliated college in West Bengal which has to abide by the curricula and syllabus of the affiliating university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

Feedback obtained is analyzed and discussed with IQAC members for policy making and betterment of the institution in future. This time more stress was given on digital drive.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	346	688	251
BA	PROGRAMME	650	879	581
BSc	HONOURS	54	42	22
BSc	PROGRAMME	82	22	8
BCom	HONOURS	40	28	7
BCom	PROGRAMME	40	4	0

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1832	0	19	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	19	3	1	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NO, But all teachers often and regularly mentor the students on and off the classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1832	19	1:96

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	19	6	7	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS	VI	04/10/2020	20/10/2020
BA	PROGRAMME	VI	04/10/2020	20/10/2020
BSc	HONOURS	VI	04/10/2020	20/10/2020
BSc	PROGRAMME	VI	04/10/2020	20/10/2020
BCom	HONOURS	VI	04/10/2020	20/10/2020
BCom	PROGRAMME	VI	04/10/2020	20/10/2020
BA	HONS PROG	Part - III	05/10/2020	16/10/2020
BCom	HONS PROG	Part - III	05/10/2020	16/10/2020
BSc	HONS PROG	Part - III	05/10/2020	16/10/2020
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

REFORMED TERMINAL TESTS BY MCQ TYPE TESTS IN ALL THE SUBJECTS WITH FULLY AUTOMATED ONLINE-EXAM E-PORTAL

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

PREPARED AND ADHERED IN FULL, EXCEPT FOR SOME CHANGES DUE TO LOCKDOWN DURING THE END OF THE SESSION

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
AP	BA	Programme	256	169	66
CH	BCom	Honours	2	2	100
SH	BSc	Honours	27	25	67
AH	BA	Honours	191	14	76
CP	BCom	Programme	2	2	100
SP	BSc	Programme	3	2	67

[View Uploaded File](#)

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards



State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	Nil
International	Zoology	2	Nil
National	Commerce	6	Nil
National	Zoology	1	Nil
National	Mathematics	2	Nil
National	Hindi	1	Nil
National	Botany	1	Nil
National	History	1	Nil
National	Geography	1	Nil
National	Philosophy Pol.Sc.	2	Nil
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
History	3
Commerce	5
Bengali	2
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	5	8	Nil	Nil

[View Uploaded File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Vanamahotsava	NSS	2	25
Participation of two students in National Youth Festival, Lucknow	NSS	1	2
Participation in NIC Camp, Vinobha Bhave University, Hazaribag	NSS	1	1
Participation in District Youth Parliament Competition	NSS	1	10
Distribution of Food during COVID Pandemic	NSS	1	20
Door-to-door collection of petition for Jai Jahar Prakalpa (ST) during COVID Pandemic	NSS	1	20
Door-to-door correction of Ration Card correction work during COVID Pandemic	NSS	1	20
One CATC-I Camp Held	NCC	1	30
One NIC Camp Held	NCC	1	12
Blood Donation Camp held	NCC	1	30

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Won 1st Prize in R.D.C PARADE at RAGHUNATHPUR SD	1st Prize	SDO, Raghunathpur, Govt. of West Bengal	50
Achieved many B C Certificates	B C Certificates	NCC	30
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.86	2.86

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Panchakot Mahavidyalaya ILMS	Partially	1.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	19219	2405199	0	0	19219
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	97	27	97	8	30	5	12	10	15
Added	1	0	0	0	0	0	0	0	0
Total	98	27	97	8	30	5	12	10	15

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical

	facilities		facilities
0.56	56248	5.52	551820

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain Academic Infrastructure, the College considers mainly two aspects: (a) Expenditure on free internet/broadband service for office, staff and students, and (b) Expenditure on recurring items required for running laboratories of various departments. To maintain Physical Infrastructure, the College considers mainly the following aspects: (a) Expenditure on AMC of the running software, (b) Expenditure on minor repair and maintenance of college building and other infrastructure, (c) labour expenses for various maintenance works, (d) Expenditure on cleaning of college campus from time to time, (e) Expenditure on repair, upgradation and replacement of accessories of computers, (f) Expenditure on fuel of soundless generator, (g) etc.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	student aid fund half freeship	45	49900
Financial Support from Other Sources			
a) National	MANY (kanyashree, Post matric, Jindal, Swami Vivekananda, Minority, etc. -but DATA NOT MAINTAINED AT COLLEGE LEVEL)	1484	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received

Number of grievances redressed

Avg. number of days for grievance redressal

No Data Entered/Not Applicable !!!

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus

Off campus

Name of organizations visited

Number of students participated

Number of students placed

Name of organizations visited

Number of students participated

Number of students placed

No Data Entered/Not Applicable !!!

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5.2.2 – Student progression to higher education in percentage during the year

Year

Number of students enrolling into higher education

Programme graduated from

Department graduated from

Name of institution joined

Name of programme admitted to

No Data Entered/Not Applicable !!!

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items

Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity

Level

Number of Participants

COLLEGE SPORTS

College

135

HIGHER EDUCATION DEPT.  
GOVT SPORTS

District

44

No file uploaded.

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year

Name of the award/medal

National/ International

Number of awards for Sports

Number of awards for Cultural

Student ID number

Name of the student

No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council of any College in West Bengal does not exist statutorily as

the govt. has not given any order to conduct student elections, but our college involve good and meritorious students from almost all courses who actively help in cultural activities like singing, dance, elocution, etc. programmes. They actively participate and help in the Annual Sports Day and all other seminars and co-curricular activities. However, they cannot participate in academic affairs by officially representing (General Secretary)and making policy in the college administration. (Governing Body).

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Departmental autonomy in conducting internal examinations regarding date, time, type of questions for HONOURS COURSES. However, the program courses were centrally conducted to make the exam schedule compact. 2. Non-Teaching Staff given more autonomy by delegating Head clerk to conduct support activities more efficiently 3. Report distribution decentralized 4. Online Exam form fill-up decentralized 5. Autonomy to Anti ragging cell 6. Autonomy to Women's Cell. 7. College forms various academic sub committees like Teachers' council, Routine committee, Examination committee, Red cell, Equal opportunity cell, Students' grievance cell, Waste management committee, Wall magazine committee, Green audit committee, Sports committee, Cultural committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online admission system more upgraded
Human Resource Management	various sub-committees made under the teachers council to decentralize duties and gain efficiency
Library, ICT and Physical Infrastructure / Instrumentation	library automated with bar codes, instruments bought, software updated.
Teaching and Learning	study tours, excursions, field works, technology up gradation, computerization, e-resources augmented

Curriculum Development	teachers allowed to participate in university BOS meetings as this cannot be done at the college level
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	further development of college management software
Planning and Development	planned for a phased digital upgradation of college management including scholarship
Finance and Accounts	More on-line transactions and audit more digitized. Software used.
Student Admission and Support	online admission portal more developed and advanced with online payment options
Examination	further development of internal exam software

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshers Course	4	11/02/2020	24/02/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):



Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LOANS, ADVANCES, COOPERATIVE	LOANS, ADVANCES, COOPERATIVE, EXGRATIA	STUDENT AID, SCHOLARSHIP AND FREESHIP GIVEN

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES 1. EXTERNAL AUDIT DONE BY GOVT. STATUTORY AUDITOR 2. INTERNAL AUDIT BY COLLEGE ACCOUNTS DEPT.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	Yes	IQAC

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PARENT TEACHER MEETS 2. CULTURAL PROGRAMME 3. HEALTH AWARENESS

#### 6.5.3 – Development programmes for support staff (at least three)

1. FURTHER OFFICE AUTOMATION 2. COMPUTER TRAINING 3. HEALTH CHECKUP

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. RAIN WATER HARVESTING 2. EXTENSION ACTIVITIES 3. INFRASTRUCTURE DEVELOPMENT

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2019	Orientation Program for Fresh Students	16/08/2019	16/08/2019	16/08/2019	244
2019	Workshop on Open Learning(MOOC)	20/09/2019	20/09/2019	20/09/2019	21
2019	Internal Audit	06/12/2019	06/12/2019	06/12/2019	6
2020	NIRF	17/01/2020	17/01/2020	17/01/2020	8
2020	SEMINAR ON CAS	20/03/2020	20/03/2020	20/03/2020	22
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WOMEN'S DAY OBSERVATION	08/05/2019	08/05/2019	52	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. More Green and Gardens 2. Rain Water Harvesting 3. Removal of harmful plants like parthenium 4. Use of e-mail 5. Replacement of normal bulbs and tubes by CFL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	4
Rest Rooms	Yes	600

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Conduct of ENVIS course 2. creation and maintenance of Green and gardens            3. Make the campus plastic and thermocol free 4. Tree Plantation 5. Aquatic Body            6. Less use of paper, notice by SMS, TV, etc. 7. use of soundless generator            8. rain water harvesting 9. sensitization</p>
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**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

<p>BEST PRACTICE - 1 The College campus is kept green and environment friendly. With very few quantity of water available for such purposes in this dry place, we work very hard to do it. We do not allow any advertisement, letters, notices, flex or any of such sort to be pasted on our walls. instead acrylic notice boards, sms and LFD tv are used to serve notices. No plastic and thermocols allowed in our campus. Rain water harvesting infrastructure is there in the campus. BEST PRACTICE - 2 Being in a precise flora where growth of harmful plants like Parthenium is very common and obvious, The college takes special care to get rid of these plants so as to reduce the vulnerability of students and staff from respiratory diseases. BEST PRACTICE - 3 College conducts NCC district, state level camps to motivate the students about importance of discipline, love for the motherland and generation of good health.</p>
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<p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p>
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**7.3 – Institutional Distinctiveness**

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

<p>As an institution of backward locality, we are committed to the education, empowering and building self-confidence of the lesser privileged social groups such as the tribal, backward classes, women and other vulnerable sections of the society. With our primary vision is "glow bright and spread light" and keeping in the view that as a very young institution for higher learning, our college is academically oriented and student focused, our college provides STUDENT FREESHIP by waiving the fees of the underachievers and thereby contribute little to the sacred mission and vision of the college. Moreover, we process plenty of scholarships (almost for all students) that are given by Central Govt., State Govt. and private bodies under various schemes. We also approach various bodies for funds so that we do not burden the poor students. The number of students have increased over time so that we could cater the needs of society to educate the first generation learners. Another aspect of the institution is that our students excel in extra curricular aspects like NCC and sports where their job market value also increased along with academic knowledge level, thus bringing out their talent by providing a platform.</p>
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Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

1. INTRODUCTION OF NEW DIGITAL GREEN INITIATIVES 2. PROPOSAL FOR MORE INFRASTRUCTURAL DEVELOPMENT 3. ENHANCEMENT OF WATER FACILITIES 4. MORE SENSITIZATION PROGRAMMES 5. MORE OUTREACH ACTIVITIES THROUGH NSS 6. MORE NCC CAMPS